

privacy statement - May 2018

At The Sensory Sessions we are committed to safeguarding and preserving the privacy of our visitors.

This Policy explains what happens to any personal data that you provide to us, or that we collect from you whilst you visit our site and how we use cookies on our websites.

We do update this Policy from time to time so please do review this Policy regularly.

The Sensory Sessions Limited is the data controller and we are responsible for your personal data (referred to as “we”, “us” or “our” in this privacy notice).

Contact details

Full name of legal entity - The Sensory Sessions Limited

Email address - hello@thesensorysessions.com

It is very important that the information we hold about you is accurate and up to date. Please let us know if at any time your personal information changes by emailing us at hello@thesensorysessions.com



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Information That We Collect About You, For What Purpose and How We Process It

In running our classes we collect and process the following data about you:

customer data - that includes data relating to any purchases of services such as your name, title, address, email address, phone number, your baby's details, emergency contact details. purchase details and images.

communication data - that includes any communication that you send to us whether that be through the contact form on our website, through email, text, social media messaging, social media posting or any other communication that you send us. We process this data for the purposes of communicating with you and for record keeping

sensitive data - on occasion we record information that you share with us that may be sensitive or medical. We record this information in line with our recording standards issued by our professional body, the health & care professionals council.

We will only use your personal data for a purpose it was collected, please contact us at hello@thesensorysessions.com if you need further information on this.



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Marketing Communications

We may use your personal information namely your email address to send you marketing communications and information on our service delivery. You are able to opt out of these communications at any time by clicking on the unsubscribe link at the bottom of our emails or emailing us at hello@thesensorysessions.com

If you opt out of receiving marketing communications this opt-out does not apply to personal data provided as a result of service delivery, such as purchases, etc.

Disclosures of Your Personal Data

We may have to share your personal data with the parties set out below:

- Service providers who provide class administration systems.
- Professional advisers including bankers, auditors and insurers
- Government bodies that require us to report processing activities.
- Third parties to whom we sell or merge parts of our business or our assets.

We require all third parties to whom we transfer your data to respect the security of your personal data and to treat it in accordance with the law.



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Data security

We have in place password protected systems that prevents your data being lost, used, altered, disclosed, or accessed without authorisation.

Data retention

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements.

Your rights

Under data protection laws you have rights in relation to your personal data that include the right to request access, correction, erasure, restriction, transfer, to object to processing, to portability of data and (where the lawful ground of processing is consent) to withdraw consent. More information on your rights is available on the Information Commissioners Office website.

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Third party links

This website may include links to third-party websites, plug-ins and applications. Clicking on those links or enabling those connections may allow third parties to collect or share data about you. We do not control these third-party websites and are not responsible for their privacy statements.

Use of Cookies

Cookies provide information regarding the computer used by a visitor. We may use cookies where appropriate to gather information about your computer in order to assist us in improving our website.

We may gather information about your general internet use by using the cookie. Where used, these cookies are downloaded to your computer and stored on the computer's hard drive. Such information will not identify you personally; it is statistical data which does not identify any personal details whatsoever.

You can adjust the settings on your computer to decline any cookies if you wish. This can be done within the "settings" section of your computer.

