

# Finding the right venue

Finding the right class venue is important and always a bit of challenge. The attached information is some guidance and questions to ask when considering a new venue.

## environmental considerations

external access - a venue that has a ramped or level access for prams works well.

internal access - level access with space for prams in the room or just outside.

parking - lots of parents travel to the venue so on street parking that isn't permit parking or a carpark at a venue is helpful

condition of the hall - a clean, well maintained, warm hall is essential.

toilets - check for accessible clean toilets and baby changing facilities

kitchen facilities - while not essential for running classes, can be helpful for accessing water during classes or parties.

ease of getting equipment into the venue - we are looking for an entrance not too far from parking that we can carry our mats and equipment in. If first floor is there lift access.

Facilities around venue - a local cafe is great for parents to visit before or after class (helps build community)

Locality to housing, schools & transport links.

# Finding the right venue

---

## other considerations

timing of sessions - having availability to run a morning or afternoon session that doesn't clash with lunchtime. Availability to add a second session when popular.

noise - is there anything happening at the venue that could cause external noise or disturbance to the session.

set up and tidy up time - some venues charge for this while others only charge for the class time.

access arrangements - key holder or will someone be available to let you in.

invoicing - monthly or termly invoicing preferred to pre-payment of sessions

cancellation of sessions - is there a fee for cancelling a session?

child protection - some venues require copies of insurance, safeguarding policies and information around checks on staff. We are fully insured have relevant policies in place and all staff have had PVG checks.

safety - does the area and venue feel safe and secure for your safety and the safety of our customers. Carry out a risk assessment.